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## CLEANING AND MAINTENANCE

This has been prepared by H.G. Hagesan, a leading supplier of floor maintenance products. These products are generally available from ourselves, or from tile stockists in most areas.

Visit [www.hg.eu/uk](http://www.hg.eu/uk) for more information.

The main products required are:

- H.G. Quick Available in 1 litre bottles (Regular Maintenance)
- H.G. Remover Available in 1 litre bottles
- H.G. Extra Available in 1 litre bottles

It is vitally important to pass this information on to your Cleaning Contractor or Housekeeping Department.

The Cleaning Department should "test" the cleaning regime on a small area to satisfy themselves that they fully understand the process.

We have found that the following simple steps will often simplify the cleaning process on a daily basis:

- Wipe up spillage's, oil, water, polish, tyre black
- Sweep or vacuum the floor
- Dry mop floor

For most situations the use of the two bucket method incorporating H.G. Quick, in conjunction with a wet vac is the most effective method of daily maintenance.

Efficient use of this system often negates the need to use the more intensive options.

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## SCHEDULE FOR PORCELAIN & CERAMIC FLOORS

These recommendations are based on the correct use of the HG system of biodegradable high tech products formulated for the care and maintenance of tiles. HG provides a complete system for cleaning, but it is important that the correct application procedure is followed. Read the labels before use. When applied correctly the system gives long lasting results.

Porcelain and other Ceramic Floor Tiles provide a hard wearing and easy to clean surface in domestic situations. It is important however that maintenance cleaning is carried out efficiently for best results. The use of bleach and powders should be avoided. Tiles with a smooth flat surface can be mop cleaned. A good practice is to employ the 2 bucket method of application, i.e. a mop bucket containing clean water for rinsing the mop and a separate bucket containing the HG solution. Replace the rinsing water as it becomes dirty. This practice helps to keep the cleaning liquid free from dirt. Always rinse the floor thoroughly with plenty of clean water to ensure that all soiling is completely removed from the face of the tiles and not allowed to dry back on. The use of a wet vac machine to aid this process is ideal.

In order for cleaning can achieve a good standard, it is vital that the tiled floors are inherited from the Building/ Tiling Contractor in perfect condition. In particular this means that all traces of cement staining from tiling or other building work have been removed. Any such stubborn cement residues not cleaned off at this time will remain on the surface of the tiles and will not be subsequently removed by the normal maintenance procedure. Furthermore any residues allowed to remain on the tiles will act as a key for dirt to cling to and will make regular cleaning difficult if not ineffective.

Even when a builders clean has been previously carried out, in our experience, it is wise in most cases to assume that an initial first clean using HG Extra will be required (diluted up to 1:10 with water, and rinsed down). This will ensure that all cement residues from the grouting etc. are removed from the face of the tiles (only necessary if the floor is under six months old). Existing site floors must be first deep cleaned as per the periodic procedure with HG Remover.

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#### **ROUTINE DAILY MAINTENANCE CLEANING**

Areas must be mopped using the two bucket method.

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#### **PERIODIC DEEP CLEANING**

A deep cleaning operation should be carried out periodically with HG Remover (diluted 1:10 parts warm water) if and whenever there are signs of any build up of stubborn marks that have not been completely removed by the normal daily cleaning.

When using HG Remover it is important to 'Double Scrub' and rinse. Briefly this entails scrubbing the floor in two passes. First mop with HG Remover diluted. The second pass is then carried out scrubbing with the blue pad and more solution. To ensure that the floor is rinsed down afterwards return for the last time with clean water only (no detergent), picking up all soiled water and dry the floor.

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#### **IMPORTANT:**

If the results of the maintenance cleaning are less than perfect a Deep Cleaning operation should be carried out with HG Remover as described above. This will restore the floor to pristine condition before returning to the normal Routine Daily Maintenance Cleaning. However, the regular cleaning should be carried out as efficiently as possible in order to extend to a maximum the time span between necessary Periodic Deep Cleaning.

Be aware that the most common cause of problem is build up of dirt/detergent film left behind by daily maintenance and exacerbated by the fact that this film is not rinsed off during normal one pass cleaning. If this film builds up, and the floor deteriorates in appearance or becomes slippery one of three possible remedies should be attempted:

1. Carry out a Periodic Deep Clean, using HG Quick 1:10 with warm water
2. Decrease the quantity of HG Quick used (increase the dilution) or
3. Carry out a Periodic Deep Clean with HG Remover